



Position: Chief Innovation and Program Officer

The CIPO of The Jewish Education Project is a dynamic and innovative force in Jewish education. Their ideas and expertise should be able to influence all programmatic areas of the agency and have considerable impact on Jewish educational discourse throughout North America. Aligned to the new vision of the agency the CIPO should be deeply committed to a Jewish education that enhances the capacity of youth and their families to thrive as Jews and in the world.

The CIPO reports directly to the CEO, works in close partnership with the COO, and holds a leadership position as a supervisor for several senior programmatic staff. The CIPO will manage the programming of the agency and help shape and implement the work from our agency's strategic plan. This is an extraordinary opportunity for an individual with deep understanding of theories and pedagogies of progressive, experiential and Jewish education.

Employment Details: Anticipated start date of March 2019. This job will be based out of The Jewish Education Project's main office at 520 Eighth Avenue, 15th Floor, New York, NY 10018

Who We Are:

The Jewish Education Project has a budget of over \$12.5M with 55 employees, and inspires educators, clergy, principals and lay leaders with new ideas, skills and invaluable networks. Our goal is to lead our children and families to be their best selves, feel more connected to Jewish community and make the world a better place. Our organization is nationally renowned for our leadership training, creative educational experiences and expertise in relationship-building. The Jewish Education Project's impact can be seen through 800 educational programs in New York City, Westchester and Long Island, engaging over 160,000 Jewish children, teens and families of all backgrounds.

Responsibilities:

The CIPO, in a transparent and positive partnership with the CEO, COO, and senior leadership, will work in alignment with the organization's mission, will:

- Embody and promote the vision and strategy of The Jewish Education Project
- Ensure the implementation of the agency's strategy in NY and oversee its programmatic growth nationally.
- Continually inspire Jewish educators with new thinking that can transform Jewish education
- Oversee key program areas of the agency, including the direct supervision of key senior programmatic staff members
- Oversee and develop all programmatic functions, promoting the integration of the programmatic divisions of The Jewish Education Project and ensuring that they are in-line with the operations of the agency.
- Together with direct reports, develop and implement data-driven strategies that meet the needs of The Jewish Education Project's constituents, including educators, program directors, funders, individual donors and other prospective lay leaders from a diverse range of Jewish communities
- Develop ongoing and evolving programmatic strategy of the agency
- Build and support partnerships with organizations and agencies to advance the thinking and increase the impact of The Jewish Education Project
- Present and speak at various local, regional, and national conferences, as well as writing frequently in order to elevate the profile of the agency and to advance the field of Jewish education
- Oversee financial portfolios of programs, including budget development and sound management of programs.
- Develop financial resources by cultivating donors and advancing relationships with key prospective funders, including foundations and federations

Who You Are:

- Advanced degree preferred (ordination, PhD, EdD, or Master's with at least 10 years of experience)
- Shows initiative; can work independently with an action-oriented, entrepreneurial, flexible, self-driven, and innovative approach to operational management.
- Excellent verbal communication skills; a persuasive and passionate communicator with excellent public speaking skills.
- Strong background in writing, including thought leadership pieces/articles for blogs and other outlets.
- Research and program analysis background, a plus.
- Dedication to quality and innovation.
- Possesses a collaborative, team-oriented approach with strong experience as supervisor.
- A demonstrated commitment to Jewish education.

What We Offer:

- A positive, supportive working environment with exposure to great learning opportunities and a chance to meet and work with some of the top professionals in the field of Jewish Education
- Highly competitive salary
- Excellent benefits: 3 weeks paid time off in year 1 and increasing incrementally on a set schedule; Comprehensive health insurance; 401k plan and matching; Commuter benefits; Funds towards professional development
- Work schedule: Early close on Fridays for Shabbat; Closed for most Jewish holidays

How to Apply:

- Please submit resume and cover letter to careers@JewishEdProject.org. Please include the job title in the email subject line.

The Jewish Education Project aims to select, place and train the best qualified individuals based upon relevant factors such as work quality, attitude and experience, so as to provide equal employment opportunity for all our employees in compliance with applicable local, state, and federal laws and without regard to non-work related factors such as race, color, religion/creed, gender, national origin, age, disability, marital status, sexual orientation, veteran status, or any other protected class. We encourage and support diversity and tolerance in our workplace.